

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Regularly Scheduled Meeting**  
**Wednesday, May 25, 2016**

**Commissioners Present:**

Commissioner Bill Williams - Chair

Commissioner Monica Harrington

Commissioner Mark Schwinge

Commissioner Barbara Sharp

**Others Present:**

Pamela Hutchins

SJCPHD#1 Superintendent

EMS: Jerry Martin

SJIEMS Chief

**By Phone:** Commissioner Edwards

**Absent:**

**CALL TO ORDER:**

Commissioner Williams called the meeting to order at 4:00 pm.

**Went in to Executive Session at 4:11 p.m. to 4:50 p.m.:** Planning or adoption of the Board's strategy or position during collective bargaining or its review of the proposals made in the negotiations or proceedings in progress. RCW 42.30.140(4)(b)

**Executive Session 4:50 p.m. to 5:00 p.m.:** District Litigation or potential litigation with legal counsel representing the District RCW 42.30.110(1)(i) Extended time 10 minutes announced to the public until 5:10 p.m. Extended time another 5 minutes announced to the public until 5:15 p.m.

**Public Session called to order by Commissioner Williams at 5:15 p.m.**  
**No Action was taken from executive session.**

**There was a technical difficulty with the online posting of this meeting to fully record these minutes. Steps are being taken to restore the video to the County Website. If these minutes need amending they will be amended at the next scheduled meeting of the SJCPHD#1.**

**CONSENT AGENDA:**

- **Approval of April 27, 2016, Regular Meeting Minutes**
- **Approval of May 23, 2016, Special Meeting Minutes**

➤ **IIMC Warrants**

<b>A/P Warrants</b>	<b>total \$</b>	<b>5,327.58</b>
<b>Payroll</b>	<b>total \$</b>	<b>1,779.04</b>
<b>Payroll Liabilities</b>	<b>total \$</b>	<b>136.09</b>
<b>Electronic transfers for payroll taxes</b>	<b>total \$</b>	<b>140.50</b>

➤ **SJIEMS Warrants**

<b>Payroll</b>	<b>total \$</b>	<b>71,173.35</b>
<b>A/P Warrants</b>	<b>total \$</b>	<b>70,595.17</b>

**Commissioner Williams asked for a motion to accept consent agenda items, Commissioner Schwinge--- so moved, seconded by Commissioner Sharp---, unanimously approved.**

**FINANCIAL AND OPERATIONS REPORTS WERE SUBMITTED BY PAMELA HUTCHINS, SUPERINTENDENT FOR SJCPHD#1 AND BY JERRY MARTIN, SJIEMS CHIEF.**

**Old Business:**

**EMS Budget Committee Report:** It was given by community member Karin Agosta. The Budget Review Committee continues to meet weekly (with the exception of the week of May 16), working with Chief Martin to understand the needs of emergency medical service in the district and to emphasize the importance to citizens of accurate and complete information provided in a timely manner. Balanced budgets for 2016 and for 2017 are still to be completed. They depend in part on having a signed contract regarding paramedic compensation. A conclusion to this contract is close to being ratified. The committee looks forward to working with the Chief on them. The goal is to make reliable budgets, with explanatory narrative, available to the public as quickly as possible to allow for ample public discussion. The most recent meeting of the committee focused on the Advocacy Statement drafted by the Levy Committee for the Voters' Guide. The statement is due to the Elections office on May 30<sup>th</sup>.

**Update by Commissioner Williams on PeaceHealth Subsidy 2.2.2 list of items:** Commissioner Williams spoke with Dale Zender and Merry-Ann Keane of PeaceHealth. All agreed to fold the list of needs agreed upon by the District

Board into the Community Health Needs Assessment Group meeting. There is good development of working relations between PeaceHealth, Board of Health, Community Needs Assessment, and the new Community Collaboration Committee (CCC) that is just forming. Commissioner Harrington and Commissioner Sharp thought that this was a good collaborative step for all.

### **New Business:**

#### **Inter Island Medical Center/Possible Use by Gary Franklin,**

**Windermere:** A proposal was submitted by Gary Franklin of Windermere Real Estate to use Inter Island Medical Center as short term housing for about 4 months for 2 corporate clients. This would provide the District with some additional revenue. The proposal is attached as Exhibit A. The Commissioners will discuss this proposal at the next board meeting on June 22, 2016.

**Payment Status of Island Air, Inc. Invoices:** Commissioner Williams made a motion to approve any accrued interest and any outstanding invoices for Island Air, Inc. that is due to them by San Juan Island EMS. Discussion followed. These invoices and accrued interest should be paid within 10 days. Commissioner Harrington commented that SJIEMS has an obligation to work with Island Air, Inc. and go by the contract. The contract always rules when there are questions to settle.

A motion was made by Commissioner Williams to approve any accrued interest and outstanding invoices for Island Air, Inc. that is due to them by San Juan Island EMS, and to pay this amount within 10 days. Commissioner Sharp seconded the motion to pay Island Air, Inc. outstanding invoices and any due interest within 10 days. Unanimously approved.

#### **Res 16-446 EMS Surplus of Cascade Oxygen System & Flight Suits, etc: This resolution declared surplus District owned : 2007 Trailer – Licensed Plate #85306C Washington, Ferno Model #93-P Gurney, Flight Jump Suits, and Medical Oxygen Transfill System for SJIEMS.**

A motion was made by Commissioner Edwards to surplus the stated SJIEMS equipment. Commissioner Sharp seconded the motion to surplus the stated SJIEMS equipment. Unanimously approved.

**AUDIENCE PARTICIPATION: No Audience Participation presented**

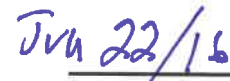
**ADJOURNMENT:**

**Commissioner Chair Williams asked for a motion to adjourn,  
Commissioner Schwinge--moved to adjourn, seconded by  
Commissioner Edwards. All in favor.  
Meeting adjourned at 6:40---p.m.**

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**



**Signed By Chairperson**



**Date**

**The full video version of these minutes can be found at  
<http://sanjuanco.com/972/Council-Hearing-Room-Videos>**

**The original document is retained at the Frank Wilson EMS Building at  
1079 Spring Street, Friday Harbor, WA 98250 in San Juan County Public  
Hospital District #1 permanent proceedings file.**

**Attest: Pamela Hutchins, Recording Secretary**