

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Wednesday, July 27, 2016

Commissioners Present:

Commissioner Bill Williams - Chair
Commissioner Michael Edwards
Commissioner Monica Harrington
Commissioner Mark Schwinge
Commissioner Barbara Sharp

Others Present:

Pamela Hutchins
Superintendent SJCPHD#1

EMS: Jerry Martin
SJIEMS Chief

By Phone:

Absent:

CALL TO ORDER:

Commissioner Williams called the meeting to order at 5:00 pm.

CONSENT AGENDA:

- **Approval of June 22, 2016, Regular Meeting Minutes**
- **Approval of June 30, 2016, Special Meeting Minutes**
- **Approval of July 16, 2016, Special Meeting Minutes**

◀ **IIMC Warrants for May**

Payroll	total \$	639.04
A/P Warrants	total \$	118,042.22

IIMC Warrants for June

Payroll	total \$	185.65
A/P Warrants	total \$	8,415.56

◀ **SJIEMS Warrants**

Payroll	total \$	81,065.77
A/P Warrants	total \$	125,757.77

Commissioner Williams asked for a motion to accept consent agenda items, Commissioner Schwinge--- so moved, seconded by Commissioner Sharp---, unanimously approved.

FINANCIAL AND OPERATIONS REPORTS WERE SUBMITTED BY PAMELA HUTCHINS, SUPERINTENDENT FOR SJCPHD#1 AND BY JERRY MARTIN, SJIEMS CHIEF.

Old Business:

EMS Budget Committee Report: Karin Agosta, chair, stated that the committee has not met since the 2017 Expected Case Budget for SJIEMS has been approved.

Vote Yes For EMS 2016 Campaign Levy Committee Report Update:

The report was given by Rebecca Smith, Treasurer of the Committee. She thanked everyone involved with the campaign. Everyone worked hard and was able to submit to the public a lot of important information about SJIEMS and the need to pass this levy. Commissioner Williams thanked the committee for its work early on and for verifying all the information before it went out to the public so the public could make an informed decision with correct information. Commissioner Edwards thanked Dr. Loren Johnson, Jill Johnson, Bob Callegari, and Rebecca Smith for their hard work regardless of the outcome of the vote. Commissioner Harrington thanked the Budget Review Committee and the Levy Committee for their dedicated work. She thought the indorsements were very critical to the campaign that were in the paper. Commissioner Sharp also thanked the Budget Review Committee and the Levy Committee for their hard work during the course of the campaign. Commissioner Schwinge also thanked everyone that worked on the campaign and reminded everyone that so far there had been a low ballot turn in at the elections office. He reminded everyone to turn in their ballots and remind other people to do so as well.

New Business:

EMS Amended 2016 Budget Discussion:

Chris Compton, CPA from Lake Kennedy McCullough CPA's PS, said that the SJIEMS Amended 2016 Budget was about 85% complete. It is complicated to complete the tie in to the completed Expected Case 2017 SJIEMS budget that has been presented. The budget should be ready for presentation in the August 24, 2016, SJCPHD#1 Board Meeting.

Res 16-450 EMS Billing Fees & Procedures Change: This resolution is for changes in the SJIEMS billing procedures for contracting with a new billing company, Systems Design. This resolution will be tabled and presented at the August 24, 2016 Board Meeting.

Res 16-451 EMS Six Year Levy for November 8, 2016 Election Date:

This resolution will be filed with the Elections Office. If the SJIEMS levy passes on August 2, 2016, it will be rescinded. Commissioner Schwinge moved that the resolution 16-451 be passed. Commissioner Edwards seconded the motion to approve resolution 16-451. All in favor - unanimously approved.

September Board Meeting Date Change Discussion: The regular board meeting date in September is September 28, 2016. Chief Martin and Superintendent Hutchins both have conflicts with this date. Also the proposed budgets for 2017 will be presented in September. If the meeting date was changed to September 21, 2016, it would also provide an additional week for the public to view the budgets before their approval at the October 26, 2016, Board Meeting. Commissioner Harrington moved to change the September meeting date from September 28th to September 21st of 2016. Commissioner Edwards seconded the motion. All in favor – unanimously approved.

AUDIENCE PARTICIPATION: None

Executive Session

Review of public performance of public employees RCW

42.30.110(1)(g)

Adjourned to Executive Session at 6:00 p.m. for 20 minutes.

At 6:20 p.m. extended for 15 minutes. At 6:35 p.m. extended another 10 minutes.

Adjourned back into public session at 6:45 p.m.

No public action was taken from the Executive Session.

ADJOURNMENT:

Commissioner Chair Williams asked for a motion to adjourn,

Commissioner Edwards--moved to adjourn, seconded by

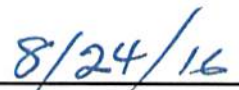
Commissioner Sharp. All in favor.

Meeting adjourned at 6:46 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed By Chairperson



Date

The full video version of these minutes can be found at <http://sanjuanco.com/972/Council-Hearing-Room-Videos>

The original document is retained at the Frank Wilson EMS Building at 1079 Spring Street, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Pamela Hutchins, Recording Secretary