

San Juan County Public Hospital District #1

San Juan County Public Hospital District #1

RESOLUTION 17-474

Resolution Adopting the 2018 SJCPHD#1 Budget

WHEREAS, the San Juan County Public Hospital District No.1 held an initial public hearing on August 23, 2017 to discuss the adoption of its 2017 SJCPHD#1 budget, and

WHEREAS, the San Juan County Public Hospital District No.1 has determined the cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item,

NOW THEREFOR BE IT RESOLVED, that the San Juan County Public Hospital District No. 1 set the final budget for the year 2018 as attached hereto and incorporated as if fully set forth.

2018 GENERAL FUND BUDGET \$ 1,995,370

ADOPTED and APPROVED this 25th day of October, 2017.



Commissioner - Chair



Commissioner



Commissioner

Commissioner

Commissioner

SJCPHD #1 2018 Budget

	A	B	C	D	E	F
1		10/25/2017	SAN JUAN COUNTY	PUBLIC HOSPITAL	DISTRICT NO. ONE	2018 BUDGET
2	Bar Number	ITEM	2017 Amended Budget	2018 Budget	Difference	Explanation
3	308 00 00 0000	Beginning Cash	\$ 708,364	\$ 700,000	\$ (8,364)	Est. Beg. Cash Ltr Cty (Incl. last 1/2 of Subsidy Payment)
4	311 10 00 0000	Property Tax Revenue	\$ 1,270,800	\$ 1,292,670	\$ 21,870	Tax Assessor Estimate for 2018
5	312 10 00 0000	Timber Tax Harvest	\$ -	\$ -	\$ -	
6	312 10 99 0000	Distribution of Timber Tax (681-007)	\$ 200	\$ 200	\$ -	
7	317 20 00 0000	Leasehold Tax	\$ 2,000	\$ 2,000	\$ -	
8	331 93 21 1000	HRSA Grant/Tele Medicine			\$ -	
9	334 04 62 0651	Dept. of Health Trauma Grant			\$ -	
10	336 02 31 0000	Payment In-Lieu of Property Tax (DNR)			\$ -	
11	338 03 00 0000	Refund EMS	\$ -	\$ -	\$ -	
12	346 10 00 0105	Medical Service	\$ 2,000	\$ 500	\$ (1,500)	historical data
13	346 10 00 0105	2012 Cost Reimbursement (Medicare B)			\$ -	
14	362 21 00 0000	Rent: Facility Charge			\$ -	
15	367 11 00 0000	Donations- San Juan Hosp. Committee			\$ -	
16	367 11 00 0001	Donations- Medical Guild			\$ -	
17	367 11 00 0002	Donations- Inter Isl. Health Care. Foundation			\$ -	
18	369 63 00 0000	OPALCO Capital Refunds			\$ -	
19	369 83 00 0000	NSF Checks			\$ -	
20	369 90 00 0000	Miscellaneous Revenues			\$ -	
21	369 90 79 0000	NSF Check Fee			\$ -	
22	369 95 00 0000	Prior Year Refunds			\$ -	
23	369 96 00 0000	Small Refund from Vendor	\$ -	\$ -	\$ -	
24	380 00 00 0065	Other Various Income (Collections of A/R at Closing)			\$ -	
25	395 10 00 0000	Disposition of Capital Assets			\$ -	
26		INCOME TOTALS	\$ 1,983,364	\$ 1,995,370	\$ 12,006	Total Revenue Increase for 2018
27	608 80 00 0001	Budgeted Operating Reserve (New Line in 2018 Budget)		\$ 634,804	\$ 634,804	
28		TOTAL BUDGETED OPERATING RESERVE		\$ 634,804	\$ 634,804	
29	561 00 10 0001	Physicians				
30	561 00 10 0003	Nursing				
31	561 00 10 0004	Laboratory				
32	561 00 10 0005	Business Office	\$ 7,150	\$ 10,920	\$ 3,770	projected work hours for 2018
33	561 00 10 0007	Commissioners	\$ 7,900	\$ 10,260	\$ 2,360	New Comm. (Possible more special meetings)
34	561 00 10 1010	HRSA Project Director - Tele Medicine			\$ -	
35	561 00 10 1011	HRSA Fiscal Coordinator - Tele Medicine			\$ -	
36	561 00 10 1012	Program Asst/Site Coordinator HRSA - Tele Medicine			\$ -	
37	561 00 10 1013	HRSA Tele-Educator/Trainer - Tele Medicine			\$ -	
38	561 00 10 1014	IT Support Staff - Tele Medicine			\$ -	
39	561 00 10 0006	Transcription			\$ -	
40	561 00 10 0008	District Superintendent - SJIEMS Employee/Wage & Ben.	\$ 90,550	\$ 98,006	\$ 7,456	3% 10/17 & 4% 1/18: 2017 act. higher if PTO \$ Out used
41		PERSONNEL TOTALS	\$ 105,600	\$ 119,186	\$ 13,586	
42	561 00 20 0001	FICA	\$ 1,100	\$ 2,000	\$ 900	projected for 2018
43	561 00 20 0002	L & I	\$ 900	\$ 110	\$ (790)	projected for 2018
44	561 00 20 0006	Emp. Benefits/Med. Incl Sec 125				
45	561 00 31 0001	Fringe Benefits/HRSA - Tele Medicine				
46		BENEFITS TOTAL	\$ 2,000	\$ 2,110	\$ 110	
47	561 00 31 0005	Office Supplies	\$ 3,200	\$ 3,300	\$ 100	historical data
48	561 00 31 0008	Notices & Publications				
49	561 00 31 0009	Shipping & Postage (now 42 0002)				
50	561 00 31 0010	Janitorial Supplies Only				
51	561 00 35 0001	Small Equipment				
52		OFFICE & OPERATING EXPENSE	\$ 3,200	\$ 3,300	\$ 100	
53	561 00 41 0000	Contractual/HRSA - Tele Medicine				
54	561 00 41 0001	Janitorial	\$ 500	\$ 500	\$ -	
55	561 00 41 0002	Promotion & Advertising	\$ 1,000	\$ 1,100	\$ 100	historical data
56	561 00 41 0003	Legal & Accounting	\$ 65,000	\$ 45,000	\$ (20,000)	historical data plus 47% over
57	561 00 41 0004	Independ. Contractor Agreements - Computers & Others	\$ 19,000	\$ 24,160	\$ 5,160	
58		Independ. Contractor Agreements - other			\$ -	
59	561 00 41 0006	Maintenance Agreements	\$ 4,000	\$ 4,000	\$ -	
60	561 00 41 0007	Trauma Grant Training & other			\$ -	
61		PROFESSIONAL SERVICES	\$ 89,500	\$ 74,760	\$ (14,740)	

SJCPHD #1 2018 Budget

	A	B	C	D	E	F
62	Bar Number	ITEM	2017 Amended Budget	2018 Budget	Difference	
63	561 00 42 0001	Phone/DSL/Mobile	\$ 3,450	\$ 3,450	\$ -	
64	561 00 42 0002	Postage & Shipping	\$ 200	\$ 200	\$ -	
65		TOTAL COMMUNICATION	\$ 3,650	\$ 3,650	\$ -	
66	561 00 43 0000	Travel/HRSA - Tele Medicine				
67	561 00 43 0001	Travel & Meetings	\$ 2,000	\$ 2,000	\$ -	
68	561 00 43 0003	Meeting Expenses - PIMC			\$ -	
69		TOTAL TRAVEL	\$ 2,000	\$ 2,000	\$ -	
70	561 00 45 0001	Leased Equipment	\$ 300	\$ -	\$ (300)	historical data
71	561 00 45 0002	Leased Storage	\$ 1,260	\$ 1,250	\$ (10)	historical data
72		MISCELLANEOUS EXPENSES	\$ 1,560	\$ 1,250	\$ (310)	
73	561 00 46 0001	Malpractice Insurance				
74	561 00 46 0002	Property & Liability Insurance	\$ 8,407	\$ 8,410	\$ 3	estimated amount from carrier
75	561 00 46 0003	Board & Officers Insurance	\$ 1,725	\$ 1,730	\$ 5	estimated amount from carrier
76		GENERAL INS. TOTAL	\$ 10,132	\$ 10,140	\$ 8	
77	561 00 47 0001	Utilities: Water/Electric/Sanitation	\$ 17,900	\$ 17,900	\$ -	
78		TOTAL UTILITIES	\$ 17,900	\$ 17,900	\$ -	
79	561 00 48 0001	Repair & Maintenance-Equipment	\$ 3,500	\$ 3,500	\$ -	
80	561 00 48 0002	Repair & Maintenance-Building	\$ 10,000	\$ 10,000	\$ -	
81		REPAIR & MAINTENANCE TOTAL	\$ 13,500	\$ 13,500	\$ -	
82	561 00 49 0000	Printing/Graphics	\$ 3,000	\$ 3,000	\$ -	
83	561 00 49 0002	Bank Service Charge	\$ -	\$ -	\$ -	
84	561 00 49 0003	Dues and Licenses	\$ 4,000	\$ 4,000	\$ -	
85	561 00 49 0004	Interest Expense			\$ -	
86	561 00 49 0005	Other Taxes	\$ 30	\$ 30	\$ -	
87	561 00 49 0006	Small Attractive Asset		\$ 8,000	\$ 8,000	planned purchases for 2018/Comm. PC & conf. ph.
88	561 00 49 0007	District Expenses (commissioners fees not incl.)	\$ 15,100	\$ 12,740	\$ (2,360)	historical use
89	561 00 49 0008	Miscellaneous Expenses	\$ 140,992	\$ 15,000	\$ (125,992)	added op reserve to budget; no overestimation in misc.
90	561 00 49 0099	PeaceHealth Subsidy Payment	\$ 1,007,779	\$ 1,014,000	\$ 6,221	estimated amount (2 payments in 2018)
91		PeaceHealth Subsidy Payment - last half 2016 paid in 2017	\$ 510,821	\$ -	\$ (510,821)	Moved to op reserve; not actually paid in 2018
92		Mt. Baker Planned Parenthood	\$ 40,000	\$ 40,000	\$ -	
93		San Juan Island Emergency Medical Services	\$ 5,000	\$ 5,000	\$ -	
94		San Juan Island Prevention Coalition	\$ 5,000	\$ 5,000	\$ -	
95		OTHER MISCELLANEOUS EXPENSES	\$ 1,731,722	\$ 1,106,770	\$ (624,952)	
96	561 00 64 0000	Equipment/HRSA - Tele Medicine			\$ -	
97	561 00 64 0001	Medical Equipment			\$ -	
98	561 00 64 0002	Computer Hardware			\$ -	
99	561 00 64 0002	Computer Software	\$ 600	\$ 2,000	\$ 1,400	Office 365, Quickbooks, Sage Asset
100	561 00 64 0002	Computer Licenses	\$ 2,000	\$ 4,000	\$ 2,000	Office 365, Domain Licenses, GoDaddy Archives
101		CAPITAL EQUIP. TOTAL	\$ 2,600	\$ 6,000	\$ 3,400	
105		Income	\$ 1,983,364	\$ 1,995,370	\$ 12,006	Total Revenue Increase (1%)
106		Expenses	\$ 1,983,364	\$ 1,995,370	\$ 12,006	Total Expense Increase (1%)
107			\$ -	\$ -	\$ -	



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Bill Williams,
(Name)

Chairperson, for San Juan County Public Hospital, do hereby certify to
(Title) District #1
(District Name)

the San Juan County legislative authority that the Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2018 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 10/25/17 :
(Date of Public Hearing)

Regular Levy: \$1,299,000.00
(State the total dollar amount to be levied)

Excess Levy: \$0.00
(State the total dollar amount to be levied)

Refund Levy: \$2,300.00
(State the total dollar amount to be levied)

Signature: Bill Williams

Date: 10/25/17

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Ordinance / Resolution No. 17-475
RCW 84.55.120

WHEREAS, the Board of Commissioners of San Juan County Public Hospital District #1 has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2018; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,270,637.02; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2018 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 12,706.37 which is a percentage increase of 1 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 25 day of October, 2017.

Bill Wilton

[Signature]

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

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