

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Wednesday, Mar 26, 2014

Commissioners Present:

Commissioner Lenore Bayuk - Chair

Commissioner Mark Schwinge

Commissioner Rosanna O'Donnell

Commissioner Keri Talbott

Others Present:

SJCPHD#1 Superintendent: Pam Hutchins

EMS: E. James Cole, SJIEMS Administrator

By Phone: Commissioner Michael Edwards

Absent:

CALL TO ORDER:

Commissioner Bayuk called the meeting to order at 5:00 pm.

SWEARING IN CEREMONY OF FLIGHT NURSE PATRICIA FENSTERMACHER

CONSENT AGENDA:

➤ **Approval of February 26, 2014 Regular Meeting minutes**

➤ **IIMC Warrants**

| | | |
|--|----------|-----------|
| A/P Warrants | total \$ | 44,340.92 |
| Payroll | total \$ | 410.75 |
| Payroll Liabilities | total \$ | 33.63 |
| Electronic transfers for payroll taxes | total \$ | 131.42 |

➤ **SJIEMS Warrants**

| | | |
|------------------|----------|------------|
| February Payroll | total \$ | 108,495.64 |
| A/P Warrants | total \$ | 91,540.20 |

Commissioner Bayuk asked for a motion to accept consent agenda items, Commissioner Schwinge --- so moved, seconded by Commissioner Talbott ---, unanimously approved.

IIMC FINANCIAL AND OPERATIONS REPORTS: Pamela Hutchins presented the financial and operations. February total receipts were \$54,179 of which was \$49,517 tax revenues, and HRSA Telemedicine Grant Revenue of \$4,661. Disbursements totaled \$44,785 which included \$44,375 payables which included payroll taxes of \$33.63 and employee payroll of \$411 for 1 employee for February working on closing out IIMC business and 1 employee working on the NW Telemedicine Grant. Total cash available at the end of February with cash on hand was \$92,536. Looked at financials and noted that \$3,533.79 was refunded to Medicare. They are just now auditing 2010 and 2013 Medicare payments. The state auditors finished our 2010 and 2011 audit. 95% of the things they wanted changed were completed before the exit conference held of March 5, 2014. The auditors were pleased with the prompt attention to the items. Our next audit will be scheduled in the fall of 2015. We have our audits every two years because we typically have clean audits and don't have to have them every year. The commissioners will have their retreat May 2 and May 3.

EMS FINANCIAL AND OPERATIONS REPORTS: Chief Jim Cole presented EMS Financials and Operations report. February was a busy month. Highest February ever. All statistics within benchmarks. Busy month educationally. Weyshawn Koons EMT class graduated. EMS will have about 40 EMT's when all pass the national registry EMT class. Thank you's go out to all personnel that have helped with the class on Wednesday night and Saturday. Fiscally, EMS is doing ok. Over budget for income under budget for expenses. Accounts receivable is tracking normally. Busy month for outreach. Had a Wilderness First Responder Course on Orcas Island. Ben working with fired boat Confidence and vessel assist boats to get ready for summer months. Things have gone well for a busy month.

Island Air Ambulance Report – Larry Wall: James Bryner left for last time filling in for Joe Conway which will be back April 1, 2014. Trish Fenstermacher, MSN, ACNP, RN, CFRN, CEN joins the Island Air Ambulance team as both a Flight Nurse as well as Critical Care Education Officer. She holds a Masters in Nursing with certification as an Acute Care Nurse Practitioner. Trish has over 20 years as a paramedic, registered nurse, and flight nurse in ground, rotor, and fixed wing critical care systems, and many years spend working in emergency departments and high volume flight programs. She has brought a lot of focus from her Midwest experience. Last weekend highlighted need for multiple medEvac resources for the islands. While San Juan Island EMS and MedEvac was not directly involved in the cliff rescue on Orcas of the landslide in Snohomish County, Island Air Ambulance flew three back to back missions this past Saturday while assets of the US Coast Guard, US Navy, and Airlift Northwest were utilized for these other major incidents. Integrated and collaborative systems are the key to county wide public safety. Without the support of multiple critical care transport assets, patient safety and quality outcomes are in danger. Island Air Inc. and San Juan Island EMS collaborated on a unique training opportunity to bring life to the Air Medical Resource Management curriculum from the FAA. It typically had been an all PowerPoint presentation that was very boring.

OLD BUSINESS

Board Retreat May 2 and May 3, 2014 at EMS Building

Board Retreat May 2, and May 3. Lenore asked for input on the list of agenda items. Ben Lindekugel, Executive Director of the Association of Washington Public Hospital Districts, will lead the retreat. The agenda items are the laws that regulate PHS's, financial oversight issues, working together as a board, leadership development, recruiting for Board members, and political issues. Friday night will be a social potluck and Saturday the retreat and will be considered a public meeting 9:00 a.m. To 4:00 p.m. On Friday night it is from 6:00 p.m. To 9:00 p.m. The commissioners looked at the agenda and put the agenda items in order of importance to cover at retreat. They will possibly spend an hour on each topic.

NEW BUSINESS

Resolution 14-413 - EMS Payment Stipends: Commissioner Edwards so moved and Commissioner seconded. Unanimously approved. All of the stipends are in line with the county and other departments in the county.

Audience Participation: Sharon Kavisto of the San Juan Islander commented a cancer patient said PIMC was not prescribing medical Marijuana to its patients. Jim Barnhart said PIMC does not have a restriction on it, but it is up to the providers if they want to prescribe it. DT McCarty a community member wanted to know about the public session designation for the retreat and clarified that on the agenda they will be talking about the commissioners' fiscal responsibility towards the district. DT wanted to make sure the commissioners and district should take responsibility for the failure of the levy. This was addressed in the March 27, 2014, press release. This press release is on the sjcphd.org website. Steve Wehrly of the Journal of the San Juan wanted to know if an attorney

provided a written guidance about the AG opinion from the Association of Washington Public Hospital Districts. We need to look into what the AWPHD has said in response to the AG Opinion. What does the AWPHD attorney say about it? He commented that an answer to whether PIMC is in compliance with the AG Opinion has not been given in writing. Sharon Kavisto said by the 23rd organizations had to post their positions on end of life care, etc. Jim Barnhart said there is posting on PIMC website of these policies.

Lenore is stepping down as chairperson after this meeting. Commissioner Michael Edwards will be the new chairperson. Keri Talbott will be the new secretary/treasurer. DT thanked her for her great years of service. The audience gave her a great round of applause in appreciation of her service.

ADJOURNMENT:

Commissioner Talbott -----moved to adjourn, seconded by Commissioner Edwards, all in favor.

Meeting adjourned at --- 5:35-pm.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Michael Edwards

Signed By Chairperson



4/30/2014

Date