

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Wednesday, December 20, 2017

Commissioners Present:

Commissioner Bill Williams, Chair
Commissioner Monica Harrington
Commissioner Barbara Sharp

Others Present:

Pamela Hutchins
SJCPHD #1: Superintendent

Jerry Martin
SJIEMS: Chief

By Phone:

Commissioner Michael Edwards
Commissioner Mark Schwinge

Absent: None

CALL TO ORDER:

Chair Williams called the meeting to order at 5:00 pm. Chairman Williams thanked Tina Teilmann and Nathan Butler for assistance during the superintendent's absence and expressed appreciation that Pamela Hutchins had returned.

CONSENT AGENDA:

Chair Williams asked for a motion to approve the consent agenda: November 22, 2017 Regular Meeting Minutes, SJCPHD#1 Warrant Approval, SJIEMS Warrant Approval.

➤ IIMC Warrants

○ Payroll	total \$ 1,384.80
○ A/P Warrants	total \$ 13,422.21

➤ SJIEMS Warrants

○ Payroll	total \$ 72,189.66
○ A/P Warrants	total \$ 75,129.55

➤ **MOVED by Commissioner Sharp to approve the consent agenda as written for December 20, 2017; Seconded by Commissioner Schwinge. ALL AYES; MOTION PASSES.**

SJCPHD#1 OPERATIONS REPORT: Gave a financial and operational report for both November and December. Thanked Tina Teilmann and Nathan Butler for assistance, noted elevated cost for Admin Assistant because of her absence. Also thanked Jerry Martin and Chris Compton. Noted that elected commissioners both Peg Le Blanc and Anna Lisa Lindstrom would need to take the oath of Office by Jan 1st, 2018, and that she was excited to serve with the new board in 2018.

Superintendent Hutchins also gave her update on Long Term Option Taskforce. Noted the names of the 12 members, and that they have met three times. Their mission is to "meet for a period of six months to provide 2-3 viable options for senior and vulnerable populations to address the sudden loss of San Juan County skilled nursing services and then pass them on to the pertinent social and health service organizations governance boards for consideration of further development and sustainability planning." The taskforce is seeking input from the public, direct to sjitaskforce@gmail.com.

SJIEMS OPERATIONS REPORT: Jerry Martin, SJIEMS Chief. Chief Martin gave his financial and operations report with the assistance of Chris Compton, CPA. Chief Martin thanked Commissioner Sharp for her "two years of devotion coming to us, making sure that our numbers always added up right," and for her high ethical standards and legal expertise. EMS then presented a bouquet of flowers to Commissioner Sharp.

COMMISSIONER SUBCOMMITTEE UPDATES:

The CID meeting is in January, until then there are no updates.

Regarding potential merger with FD #3, the commissioners have met with Chair Bob Jarman of FD #3 approximately 3 times. Bob Jarman talked briefly and answered questions from the board.

AUDIENCE PARTICIPATION:

The floor was opened to public comment. Weyshawn Koons, SJIEMS Director of Emergency Response commented on the need to expeditiously deal with the upcoming EMS Chief vacancy. Karl Kuetzing, SJIEMS Director of Operations noted that regardless of where the FD merger goes, there will be an interim period requiring an interim chief.

UNFINISHED BUSINESS:

Pending Vacancy in Commissioner slot #4. Chair Williams stated that "Following a thorough inquiry by the PHD Superintendent's office, we have obtained opinions from the PDC, the SJC Elections office, WA State Elections office, the Municipal Research Services Center and our attorney Rich Davis, it has been determined that if Peg Le Blanc follows her stated intent not to take the Oath of Office, that Dr. Edwards will retain his seat for the next two years... We will not know everything for sure until the 1st of January... but at this point I am not contemplating that we will have a departure of Dr. Edwards from this position." Superintendent Hutchins noted that Dr. Edwards has not determined whether he will choose to keep his seat. Commissioner Sharp said that she would "particularly like to thank Nathan," and noted that both Peg Le Blanc and Dr. Edwards will need to decide how they would like to proceed.

NEW BUSINESS:

Reimbursement to SJIEMS for District Work During Superintendent's Absence. During the Superintendent's absence Tina Teilmann from SJIEMS covered some of SJIPHD #1's operations. She worked 43 regular hours and 7.75 hours of overtime on behalf of SJCPHD #1. Her paycheck is drawn from the EMS budget, necessitating a reimbursement from SJCPHD #1.

ACTION: Commissioner Harrington moved, and Commissioner Sharp seconded, a motion that "SJCPHD #1 reimburse EMS \$922.71. During discussion, Commissioner Edwards thanked Commissioner Schwinge for bringing this issue up. **ALL AYES; MOTION PASSES.**

Discuss Possible Special Meeting Date for January. The board has several issues to deal with early in January, as well as new commissioners coming onto the board.

Chair Williams moved, and Commissioner Harrington seconded, that the board hold a special meeting on January 10, 2018.

Commissioner Edwards indicated that he would like to meet ASAP in January, but a number of people all need to be available at the same time making an exact date problematic. Others agreed. **Commissioner Harrington moved, and Commissioner Edwards seconded, that they amend the motion to instead have a meeting between January 2-10, 2018, rather than explicitly setting a day. No discussion. ALL AYES, MOTION TO AMEND PASSES.**

ACTION: Chair Williams then called for vote on the amended motion to meet between Jan 2nd and 10th for a special meeting. ALL AYES; MOTION PASSES.

Recognition of Commissioners terms ending 12/31/17. Chair Williams noted that "Barbara has been diligent in her preparation for and participation in board meetings and she has upheld the highest professional and ethical standards as a commissioner of the San Juan County Public Hospital District #1. Barbara it's been an honor serving with you... our best wishes for the future."

Barbara stated "thank you very much... it's been a privilege and an honor to serve, I have especially enjoyed working with EMS... and I have enjoyed my work with my fellow commissioners – and especially the support of the community, it's meant a lot to me."

Commissioner Edwards said, "I would like to express my personal appreciation for the work product that Barbra and I produced, mainly Barbara, with regards to revising the bylaws for commissioner sign-off, and also tell her that EMS appreciates her participation on the Community Paramedicine Committee... so thank you Barbara from Michael Edwards."

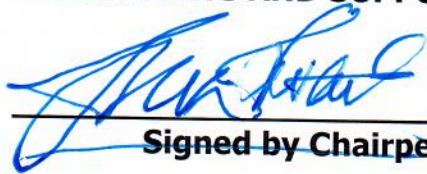
Commissioner Schwinge said, "My thanks for the many hours, often unsung on behalf of district residents, so thank you so much."

The public was then allowed to comment. Dr. John Geyman said "I would like to add how important your contribution has been, as seen from the back row... you have been fair minded and objective." Eileen Drath thanked Barbara for her thorough answers and noted that she was "extremely fair." Emily Geyman "acknowledged with respect what everyone has said about you, you're very special."

ADJOURNMENT:

Chair Williams asked if there was any other business to discuss. There was not, so he adjourned the meeting. Meeting adjourned at 6:12 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed by Chairperson

1 Feb 2018
Date

The original document is retained at the San Juan County Pubic Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Pamela Hutchins, Recording Secretary