

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Regularly Scheduled Meeting**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Thursday, June 28, 2018**

**Commissioners Present:**

Commissioner Warren Appleton  
Commissioner Michael Edwards  
Commissioner Anna Lisa Lindstrum  
Commissioner Mark Schwinge  
Commissioner Rebecca Smith

**Others Present:**

Pamela Hutchins  
SJCPHD #1: Superintendent  
  
Jerry Martin  
SJIEMS: Chief

**By Phone:** None

**Absent:** None

**CALL TO ORDER:** Chair Michael Edwards called the meeting to order at 3:00 pm and added Res 18-491, which would change the regular board meeting time from 5 p.m. to 3 p.m.

**CONSENT AGENDA: Chair Edwards asked for a motion to approve the consent agenda:** May 23, 2018 Special Meeting Minutes, May 23, 2018 Regular Meeting Minutes, June 11, 2018 Special Meeting Minutes, SJCPHD#1 Warrant Approval, and SJIEMS Warrant Approval.

- IIMC Warrants
  - Payroll total \$ 1,368.00
  - A/P Warrants total \$ 19,619.63
- SJIEMS Warrants
  - Payroll total \$ 83,755.88
  - A/P Warrants total \$ 34,376.52

- **MOVED by Commissioner Schwinge to approve the consent agenda as written for June 2018; Seconded by Commissioner Smith. ALL AYES; MOTION PASSES 5-0.**

**SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent.**

Superintendent Hutchins gave her financial and operational report for May 2018. She discussed the offers on the Inter Island Medical Center, bylaws and delegation of powers documents, WA State Audit, and district finances.

**SJIEMS OPERATIONS REPORT: Jerry Martin, SJIEMS Chief.** Chief Martin gave his financial and operations report for May 2018. Discussed reimbursements for

services, North Sound Accountable Community of health, SJIEMS EMT pay, ambulance response times, upcoming classes, BLS/ALS protocol review, SJIEMS budget/financials, and more.

### **AUDIENCE PARTICIPATION:**

The floor was opened to public comment but there were none who wished to do so.

### **UNFINISHED BUSINESS**

**Res 18-485: A Resolution of San Juan County Public Hospital District No. 1 to Revise its bylaws.** This resolution amends the bylaws.

**ACTION: Commissioner Appleton moved, and Commissioner Smith seconded, that the board pass Res 18-485. ALL AYES; RESOLUTION IS ADOPTED.**

Res 18-485 which amends the bylaws establishes a vice chairperson position. This officer presides in the absence of the chair.

**ACTION: Commissioner Schwinge nominated Commissioner Smith. Commissioner Lindstrum nominated Commissioner Appleton. A plurality vote was held, 3 for Smith and 2 for Appleton. Commissioner Smith was elected vice chairperson.**

### **Committee Reports**

- SJIEMS/FD #3 talks – no report, per Commissioner Smith
- CCC and needle disposal – Commissioner Appleton reported on his ongoing effort to determine how a needle disposal program might work for the island.
- Delegation of Powers – The board discussed the purposes behind the Delegation of Powers and determined that Commissioners Appleton and Schwinge would rewrite them as resolutions.
- Paramedic training and certification – a follow up meeting is planned to deal with this issue.

**ACTION: Commissioner Appleton moved that the board get a written opinion regarding the use of executive sessions per RCW 42.30.110 (1) (g).**

**Moved by Chair Edwards to amend: That SJCPHD #1 staff ask Oskar Rey of MRSC for clarification, and if he will not then ask Richard Davis, the SJCPHD #1 district attorney. ALL AYES; AMENDMENT PASSES.**  
**The amended motion was voted on. ALL AYES; AMENDED MOTION PASSES.**



**ACTION: Chair Edwards moved that Commissioner Appleton and Smith continue to serve on the committee to deal with the training and certification of Paramedics. Some discussion concerning timing. ALL AYES; MOTION PASSES.**

**CAG Update and Issues:** Pamela Hutchins noted that the next meeting is July 18<sup>th</sup> at 6:30 p.m., 849 Spring Street Unit B-5, to hear from SJIEMS Chief Martin and Chris Compton, CPA. The last meeting was with Chief Brad Creesy, FD #3, on June 27<sup>th</sup>. From August onward meetings will be every 1<sup>st</sup> and 3<sup>rd</sup> Wednesday. There is public comment at the meetings and the public may attend. They can be contacted at [sjicag@gmail.com](mailto:sjicag@gmail.com).

Commissioner Appleton noted that commissioners may comment on issues relating to the CAG provided that they state that they are speaking on their own behalf and not for the board.

## **NEW BUSINESS**

**Res 18-489: SJIEMS Alternative Fuel Exemption:** This resolution exempts SJIEMS from following new state regulations requiring the use of alternative fuels. The law allows for exemptions where exigent circumstances exist or for emergency vehicles, but requires the board to pass this resolution declaring their intent.

**ACTION: ALL AYES; RESOLUTION PASSES.**

**Res 18-490 IIMC Sales Proceeds to pay down debt on SJIEMS Building.** During discussion Commissioner Appleton asked if this extended to earnest money, and it was felt that it should not.

**ACTION: ALL AYES; RESOLUTION PASSES.**

**Extension of listing real estate agent agreement:** Bill Giesy has been the listing agent for the Inter Island Medical Center since it was first listed. This agreement would renew that agreement for an additional year as the current agreement expires June 30<sup>th</sup> 2018 Commissioner Edwards noted that "he knows his stuff and does his homework." Commissioner Schwinge thanked Bill Giesy for his work.

**ACTION: Commissioner Edwards moved that the board extend the real estate agent agreement with Bill Giesy, and Commissioner Schwinge seconded. Some discussion. ALL AYES; MOTION PASSES.**

**Res 18-491: A motion to revise the Regular Board Meeting time from 5 p.m. to 3 p.m.** This resolution would change the traditional time for regular board meetings to 3 p.m., but would not change the date or place, i.e. the 4<sup>th</sup> Wednesday of the month at the Frank Wilson Memorial EMS Building.

**ACTION: Commissioner Edwards moved for a vote on this resolution, and Commissioner Lindstrum seconded. VOTE 4-1, RESOLUTION PASSES.**

**EXECUTIVE SESSION RCW 42.30.110(1) (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.**

The chair called for a 30 minute session, from 4:20 p.m. to 4:50 p.m., and the time was not extended. Returned to public session at 4:52 p.m.

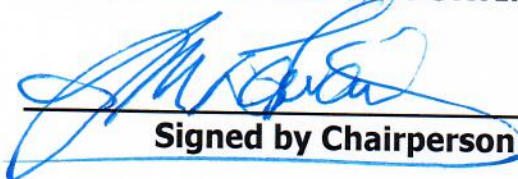
**Commissioner Schwinge proposed countering the offer at \$905,000 and tighten the feasibility evaluation to 45 calendar days. No discussion. 3 AYES, 2 NOES; MOTION PASSES.**

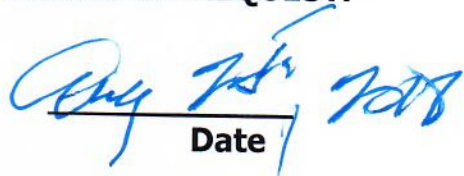
**Commissioner Appleton moved, and Commissioner Edwards seconded, that the board hold a special meeting on Monday to answer questions and/or accept a real estate offer. No discussion. 2 AYES, 3 NOES; MOTION FAILS.**

**ADJOURNMENT:**

**Meeting adjourned at 5:10 p.m.**

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
Signed by Chairperson

  
Date 7/20/18

**The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Nathan Butler, Board Recording Secretary**