

**CITIZEN'S ADVISORY GROUP ("CAG")**  
**TO**  
**SAN JUAN ISLAND EMS ("SJIEMS")**  
**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT #1 ("SJCPHD #1")**  
**SAN JUAN COUNTY FIRE PROTECTION DISTRICT #3 ("FD #3")**  
**AND THE TOWN OF FRIDAY HARBOR ("TOWN")**

**MINUTES**  
**Wednesday February 20, 2019**  
**6:30 pm, 849 Spring Street, Suite B-5**

**CAG representatives:**

Rick Frazer, at large  
George Johnson, SJCPHD #1  
Mark Tompkins, at large (vice chair)

**Others Present:**

Nathan Butler  
SJCPHD #1 Board Recording Sec.

**Absent:** Dan Paulson, FD #3; Chuck Dalldorf, Town (Chair)

**By Phone or teleconference:** None

**Public Present:** Karin Agosta, Anna Lisa Lindstrum, Warren Appleton

**Call to Order and Roll Call:** Chair pro tem Mark Tompkins called the meeting to order at 6:30 pm.

**Approve Minutes:** By consent the group agreed that the minutes from February 6, 2019 were acceptable.

**Meeting Scheduling and Writing Consulting:**

Rick Frazer reported on his discussion with Catie Holstein, EMS Program Manager (WA State Department of Health) and reported that he had scheduled her for February 26, 2019, at 1:00 p.m. to meet with the CAG. She will be accompanied by Jason Norris, Prehospital EMS Liaison. He further reported that he had scheduled the Fire Department conference room for this meeting. Butler agreed to notify the different agency executives to make sure everyone is aware of the meeting.

The CAG also agreed to meet on Wednesday February 27, 2019, 6:30 p.m. at the SJCPHD#1 Business Offices for a work session.

The group discussed involving Karin Agosta in the process of reviewing the organization of the report and directed Butler to give her access to the draft report documents. She will help evaluate the report organization and structure.

### **Work Session:**

Johnson raised concerns about how to handle the outer islands, which are a part of the EMS District but not a part of the Fire District. The process of annexing unincorporated territory is very challenging. He suggested that Memorandum of Understandings (MOUs) and Interlocal agreements might be an easier route to the same outcome. Rick Frazer agreed to contact Scott Williams of Orcas Fire and Rescue to figure out what agreements currently exist. Butler agreed to find out exactly which islands fall under the EMS and Fire Districts, respectively.

The CAG discussed the possible time frame for a merger consolidation. The group plans to generally recommend that EMS Operations be moved under FD#3, that FD#3 annex the Town, that the Board of FD#3 expand to five members to allow for Town and medical representation, that the Board either annex the outer islands or find another way to provide coverage, and that FD#3 lid lift to cover the EMS services. All of this can be accomplished in a single election cycle, which may be advantageous in terms of messaging by making it easier to make clear that all these steps are linked together. The CAG agreed that it made sense to proceed on this basis, while laying out possible alternatives.

Messaging remains a critical concern. Whether to include messaging as a separate chapter or include it in the first chapter of the report, "CAG Recommendation," was discussed. The CAG Recommendation will need to include discussion regarding the process of consolidation, a value statement to explain why merger is advantageous, how to clearly convey this to the public, a financial package, and possibly a limited discussion regarding the operational process of consolidation.

Chair pro tem Tompkins reviewed the list of tasks to be assigned out and to be dealt with.

### **Public Comment:**

Karin Agosta, Warren Appleton, and Anna Lisa Lindstrum made comments during the meeting.

**Adjournment:** The meeting adjourned at 7:50 p.m.



Signed by Chair

2/26/2019

Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

**Attest:** Nathan Butler, Board Recording Secretary for SJCPHD #1