

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Frank Wilson Memorial EMS Building, 1079 Spring Street
Wednesday March 27, 2019

Commissioners Present:

Commissioner Warren Appleton
Commissioner Michael Edwards
Commissioner Anna Lisa Lindstrum
Commissioner Mark Schwinge
Commissioner Rebecca Smith

Others Present:

Pamela Hutchins
Superintendent, SJCPHD#1

Jerry Martin
Chief Administrator, SJIEMS

By Phone: None

Absent: None

CALL TO ORDER: Chair Michael Edwards called the Regular Meeting to order at 1:00 p.m.

ACTION: Commissioner Schwinge moved to approve the agenda as written; seconded by Commissioner Smith. No Discussion. ALL AYES; MOTION PASSES.

CONSENT AGENDA: February 27, 2019 Regular Meeting Minutes, SJCPHD#1 Warrant Approval, and SJIEMS Warrant Approval.

➤ IIMC Warrants

○ Payroll	total \$	0.00
○ A/P Warrants	total \$	19,988.15

➤ SJIEMS Warrants

○ Payroll	total \$	92,811.19
○ A/P Warrants	total \$	26,452.80

➤ **MOVED by Commissioner Smith to approve the consent agenda as written; seconded by Commissioner Schwinge. No Discussion. ALL AYES; MOTION PASSES.**

OUTSIDE REPORTS:

Inter Island Healthcare Foundation (IIHF) on Long-Term Care: Evan Perrollaz. Perrollaz was the chair for the task force that worked on finding solutions for long-term care in the county following the 2017 closure of the Life Care Center of the San Juan Islands. He reported on their efforts and explained the present need to raise

funds for a feasibility study. The IIHF is serving as the financial agent for this effort. So far about \$10,000 have been raised of the \$50,000 that are needed. Perrollaz is asking that each hospital district in the county contribute \$10,000 for this effort.

ACTION: Commissioner Smith moved, and Commissioner Appleton seconded, a motion regarding support for the IIHF, but withdrew it in favor of the modified motion below.

ACTION: Commissioner Smith moved, and Commissioner Lindstrum seconded, that the Board support the Inter Island Healthcare Foundation and Evan and their efforts to support the restoration of long-term care in San Juan County, and in addition to that, to offer \$10,000 contingent on matching funds from the other two county PHDs. Discussion. ALL AYES; MOTION PASSES.

Airlift Northwest on Peace Island Medical Center (PIMC) helipad: Presenters Scott Zander, Bellingham Base Manager for Airlift Northwest, David Ketchum a helipad design consultant, and Randy Nash with Air Methods. Zander opened by saying, "We're always looking for ways to improve the system" for air transport. He discussed advantages that a helipad at PIMC may offer such as time savings for patient populations that benefit from rapid transport, reduced transport time, improved patient safety, reduced EMS out-of-service time, and improved mass casualty and disaster response. Ketchum discussed the design considerations. The group answered questions and interacted with the Board.

Community Forum on Air Medical Transport: Dr. Loren Johnson. Johnson is putting together a forum for April 25, 2019 to educate the Board and the public regarding the airlift denials by Kaiser Permanente.

ACTION: Commissioner Edwards moved, and Commissioner Schwinge seconded, that the Board formally sponsor Dr. Loren Johnson's efforts and encourage the other San Juan County PHDs to do likewise. Discussion. ALL AYES; MOTION PASSES.

SJIEMS gave their report first rather than SJCPHD #1 due to time constraints for Chris Compton, CPA.

SJIEMS OPERATIONS REPORT: Jerry Martin, SJIEMS Chief. Chief Martin gave his financial and operations report for February 2019 with the assistance of Chris Compton, CPA. He discussed the strength that GEMT money has added to the budget, the CID cost, and more. New EMT class graduates in early May 2019. Martin announced

that Kaitlyn Johnson, Administrative Assistant and EMT, is leaving the Agency and will need to be replaced.

ACTION: In regard to the Helipad, Chair Edwards moved that each involved party including the hospital district designate a couple people to be the point people, and that Mark Schwinge and Karl Kuetzing represent the District. NO DISCUSSION. 4 AYES; SCHWINGE ABSTAINED.

Commissioner Smith read a statement regarding Chief Martin's retirement, highlighting his service on the island. She recalled the difficult situation he inherited when he arrived, "On his first day he walked in into union negotiations, the split with our air ambulance service, and an unbalanced budget," and praised Martin for holding to his belief "that it's all about excellent patient care for those we have the privilege to serve."

Superintendent Hutchins presented Chief Martin with a pen from the District, paid for by some employees and Board members.

Paramedic Weyshawn Koons presented an engraved clock from SJIEMS employees while staff stood at attention.

SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent.

Superintendent Hutchins gave her financial and operational report for February 2019. Hutchins reported on Public Records Requests, legal expenses, and other varying categories that are hard to predict. She noted that two recent public records requests cost more than \$6,000. The Financial Reports Audit for 2017 has been completed. Hutchins announced that the final report of the Citizen's Advisory Group will be presented April 2, 2019, at 5:00 p.m.

AUDIENCE PARTICIPATION

UNFINISHED BUSINESS:

Committee Reports: Commissioner Appleton reported on the CCC meeting. Commissioner Smith reported on the EMS and Trauma Care Council meeting.

Audiovisual RFP responses and next steps: Superintendent Hutchins agreed to defer due to time constraints.

NEW BUSINESS:

Suggestions for additional PIMC services per subsidy agreement: Schwinge requested PIMC evaluate the need for a helipad. Smith suggested that PIMC help support long-term care and provide dermatology. Edwards and Hutchins suggested that podiatry be added to the list of specialists. Appleton suggested that PIMC consider getting "transition beds," that are used to help transition people into long-term care. It offers a short-period of time for family members to find longer-term care. Appleton also asked that PIMC engage with the Hispanic population and "make a dedicated program to research that and see what their needs are."

Hutchins agreed to draft for commissioner review then send to PIMC.

Meeting Dates and Times / Scheduling of Special Meetings: Due to time this was truncated, Chair Edwards asked that Hutchins/Butler query Board members regarding holiday availability and report back to Board with a proposal for the Nov and Dec 2019 Board Meetings.

Res 19-503 SJIEMS Establishing Primary Auditing Officer: Interim EMS Chief Karl Kuetzing needs permissions to allow him to supervise SJIEMS finances. Res 19-503 authorizes that supervisory role for Kuetzing.

ACTION: Commissioner Schwinge moved, and Commissioner Edwards seconded, that Res 19-503 be adopted. ALL AYES; RESOLUTION 19-503 IS ADOPTED.

EXECUTIVE SESSION RCW 42.30.110 (1)(g) to review the performance of a public employee. Met from 4:00 p.m. to 4:20 p.m. Public session resumed 4:25 p.m.

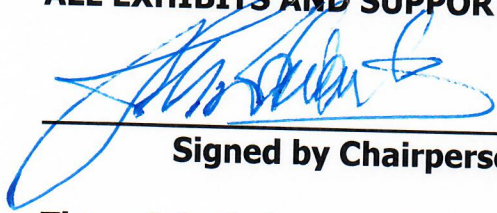
Jerry Martin Separation agreement: Jerry Martin's contract allows for a severance payment should he resign or be removed without cause.

ACTION: Commissioner Edwards moved, and Commissioner Smith seconded, that the Chair sign as written the separation agreement on behalf of the Board. Discussion. 3 AYES, 2 NOES; MOTION PASSES.

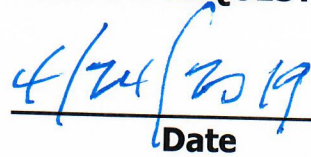
ADJOURNMENT:

Meeting adjourned at 4:35 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed by Chairperson



Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Nathan Butler, Board Recording Secretary