

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Frank Wilson Memorial EMS Building, 1079 Spring Street
Wednesday September 25, 2019

Commissioners Present:

Commissioner Warren Appleton
Commissioner Anna Lisa Lindstrum
Commissioner Mark Schwinge
Commissioner Rebecca Smith

Others Present:

Pamela Hutchins
Superintendent, SJCPHD#1

Karl Kuetzing
Interim Chief Administrator, SJIEMS

By Phone: Commissioner Michael Edwards

Absent: None

CALL TO ORDER: Chair pro tem Rebecca Smith called the Regular Meeting to order at 3:00 p.m.

ACTION: Commissioner Schwinge moved, and Commissioner Edwards seconded, that the Agenda be approved as written. ALL AYES; MOTION PASSES.

CONSENT AGENDA: August 28, 2019 Regular Meeting Minutes, SJCPHD#1 Warrant Approval, and SJIEMS Warrant Approval.

- IIMC Warrants
 - Payroll total \$ 0.00
 - A/P Warrants total \$ 20,674.63
- SJIEMS Warrants
 - Payroll total \$ 94,741.27
 - A/P Warrants total \$ 23,517.63
- **MOVED by Commissioner Schwinge moved, and Commissioner Edwards seconded, that the Board approve the consent agenda as written. No Discussion. ALL AYES; MOTION PASSES.**

SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent.

Superintendent Hutchins gave her financial and operational report for August. She reported that a visit with Premera LifeWise officials is being planned, that the survey for the long-term care feasibility study is complete, and that Dr. William House will be taking over San Juan Healthcare.

SJIEMS OPERATIONS REPORT: Karl Kuetzing, SJIEMS Chief. Chief Kuetzing gave his financial and operations report for August. He reported 120 incidents for August, and that average response times met the criteria set for the state in our area. SJIEMS has nearly \$1.2 million in reserves and are below the expected level expenses for this point in the year. This allows for an investment in new LifePaks, as the current models are no longer going to be serviced by the manufacturer. The EMS license to operate has been renewed by the Department of Health.

AUDIENCE PARTICIPATION

The Board agreed to allow extended public comment, and at the end of audience participation there was a brief recess.

UNFINISHED BUSINESS:

Interlocal Agreement (ILA) between Fire and EMS: Chief Kuetzing stated that the steering committee has updated the Interlocal Agreement to reflect input generally, and to better reflect their intent. Board members gave input on the draft as currently constituted and agreed to pass their edits on to Superintendent Hutchins.

ACTION: Commissioner Appleton moved, and Commissioner Lindstrum seconded, to table the discussion to a time to be determined, and then get back together to have a full discussion publicly of process and substance. ALL AYES; DISCUSSION IS TABLED.

Integration Steering Committee Assignments: Chief Kuetzing said that the steering committee is suggesting that the Board invite Commissioner Lindstrum to hold an adjunct position to the Steering Committee in order to help enable the transition between the current Board and the new Board.

ACTION: Commissioner Smith moved, and Commissioner Schwinge seconded, that the Board appoint Commissioner Lindstrum to be an adjunct member of the Steering Committee. ALL AYES; MOTION PASSES.

Helipad discussion: Commissioner Schwinge reported that he is waiting on a meeting with PeaceHealth next month. No other news to report.

NEW BUSINESS:

Discussion of Primera LifeWise Insurer visit on October 16, 2019:

Superintendent Hutchins stated that Primera LifeWise is coming to San Juan Island on October 16th and will be visiting with as many stakeholders as possible. She asked the

Board to decide how it wants to approach meeting with them, and the Board determined to hold a Special Board Meeting on the day they come to be scheduled by staff.

Res 19-512 Three-touch Rule for Major Contracts: This resolution was introduced by Commissioner Lindstrum as a rule to allow Board members time to review a contract.

ACTION: Commissioner Lindstrum moved, and Commissioner Appleton seconded, that the Board adopt Resolution Res 19-512. During discussion several Board members requested a two-touch rule rather than a three-touch rule due to the infrequency of Board meetings, and Commissioner Lindstrum agreed to change the resolution to reflect that input. It will be voted on at a future time.

ADJOURNMENT:

Meeting adjourned at 4:35 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed by Chairperson



Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Nathan Butler, Board Recording Secretary