

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Special Meeting Minutes**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Wednesday March 4, 2020**

**SJCPHD #1 Commissioners Present:**

Commissioner Everett Clary  
Commissioner Anna Lisa Lindstrum  
Commissioner Trish Lehman  
Commissioner Gail Leschine-Seitz  
Commissioner Kyle Loring

**Others Present:**

Nathan Butler  
Board Recording Secretary, SJCPHD #1  
  
Karl Kuetzing  
Interim Chief Administrator, SJIEMS

**By Phone:** None

**Absent:** None

**CALL TO ORDER:** Chair Anna Lisa Lindstrum called the meeting to order at 5:30 p.m.

**Report on Emergency Operations Center (EOC):** Chief Kuetzing gave a brief report on his work in the EOC that the county is standing up. Kuetzing is the branch manager for EMS in the Operations Section, Butler is in the Public Information Officer section, and Gail Leschine-Seitz is the senior liaison as a part of her day job (not the hospital district).

**Year 2019 in Review: SJIEMS:** Chief Kuetzing presented data from the year 2019 in print and verbally. Discussed some specific programs such as community paramedicine, which is funded by tax grants under a state pilot program. Response times have clearly improved since starting the 24-7 station coverage in 2019.

**Discussion/Possible Action regarding Integration of EMS and Fire, including but not limited to the process of forming an MOU:** Commissioners discussed how they should proceed with integration. The group agreed that deciding unilaterally was a mistake and the Fire District should be included. Hospital District leadership will need to meet with the Fire District's leadership. The Board felt that hiring a consultant was a good idea, and directed Lindstrum and Clary to take the list of consultants compiled after the last Board meeting and take them the steering committee.

**Long-term Planning (1st session):** Due to time and the absence of Superintendent Hutchins, this discussion was significantly curtailed. However, the group agreed to have members prepare a mission and vision statement for discussion later.

**ADJOURNMENT:** Chair Lindstrum adjourned the meeting at 7:40 p.m.

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
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**Signed by Chairperson**

  
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**Date**

**The original document is retained at the San Juan County Pubic Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Nathan Butler, Recording Secretary**