

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Special Meeting Minutes
Frank Wilson Memorial EMS Building, 1079 Spring Street
Wednesday May 27, 2020
Held Remotely under COVID-19 Rules

SJCPHD #1 Commissioners Present:

Commissioner Everett Clary
Commissioner Anna Lisa Lindstrum
Commissioner Trish Lehman
Commissioner Gail Leschine-Seitz
Commissioner Kyle Loring

Others Present:

Pamela Hutchins
Superintendent, SJCPHD #1

Karl Kuetzing
Interim Chief Administrator, SJIEMS

By Phone: None

Absent: None

CALL TO ORDER:

Chair Anna Lisa Lindstrum called the meeting to order at 5:30 p.m. in a fully remote MS Teams meeting, with the public participating via phone. Governor Inslee's order, Proclamation 20-28, issued March 24, 2020 and extended several times, temporarily prohibits public agencies from conducting any in-person meetings and requires all remote meetings to provide an option for public attendance via remote access. Roll call was made verbally of each commissioner for the benefit of the public. The meeting was still recorded, and audio made available to the public as with all meetings.

CONSENT AGENDA: April 22, 2020 Regular Meeting Minutes, May 5, 2020 Special Meeting Minutes, SJCPHD #1 Warrant Approval, SJIEMS Warrant Approval.

- SJCPHD#1 Warrants
 - Payroll total \$ 3,328.00
 - A/P Warrants total \$ 553,700.52
- SJIEMS Warrants
 - Payroll total \$ 105,365.31
 - A/P Warrants total \$ 69,159.17

- **ACTION: Commissioner Loring moved, and Commissioner Lehman seconded, that the Board amend the Agenda to have Dr. Joshua Corsa go first due to time constraints, and to approve the amended Consent Agenda. ALL AYES; MOTION PASSES.**

SUPERVISING PHYSICIAN REPORT: Joshua Corsa, MD: Dr. Corsa read a statement to the Board. Due to remote meeting issues, he was invited by the Board to reread it, "the greatest legacy we as EMS leadership could leave future generations is a countywide Fire-EMS District where the costs and burdens are shared proportionately and the benefits are shared by everybody."

Commissioners Lindstrum, Lehman, and Leschine-Seitz each made a statement regarding integration.

AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):

Members of the public were invited in advance to email statements to staff to have them read, or to participate directly.

George Johnson made a statement.

SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent: Hutchins reported on April 2020. Property tax receipts may be down, but not by a large amount. Those who cannot pay, are invited to contact the Treasurer, Rhonda Pederson. Unfortunately, the District did not win the planning grant which we had planned to use for long-term care considerations, despite receiving a score of 94 out of 100. The District is in a sound financial position and made its subsidy payment to PIMC during this period.

SJIEMS OPERATIONS REPORT: Karl Kuetzing, Interim EMS Chief: Kuetzing reported for April 2020. He reported 299 runs from January 1st through current reporting period, which is about 13% less than the year previous. SJIEMS currently has approximately 10 months' worth of expenses in cash and reserves. Staff and volunteer training was done remotely through May, and safety precautions taken in the offices. Kuetzing reported that the staff EMTs are unionizing.

Many of our responders were able to get PCR testing through Dr. House's office. No additional positive tests surfaced. We were also able to send blood samples off to University of Washington's Virology Lab with coordination between Dr. Corsa and Executive Assistant, Heather Vogel. All responders came back negative for antibodies, apart from the one provider who had been identified previously as a positive case. That responder has completely recovered, and all others continue to be healthy.

UNFINISHED BUSINESS

Committee Reports and discussion: Commissioner Leschine-Seitz reported on the CCC, Chief Kuetzing reported on the EMS and Trauma Care Council, Chair Lindstrum reported on the finance committee, and Commissioner Lehman reported on the

Community Relations committee. Lehman proposed the use of Daphne Schneider as a consultant to help the Board with its strategic planning.

Discuss follow up with the First District Commissioners about integration: Commissioner Loring reported on his conversation with Fire District Chair Bob Jarman, and proposed meeting with the Fire District. Board members discussed a letter to send to the Fire District and agreed to the shorter version.

NEW BUSINESS

Res 20-522 Transfer of Funds to Reserves and Investment Accounts: This resolution will move funds into, and reestablish, a reserve fund. Superintendent Hutchins will be the administrator for the fund.

ACTION: Commissioner Lehman moved, and Commissioner Leschine-Seitz seconded, that the Board adopt Resolution 20-522 to Transfer of Funds to Reserves and Investment Accounts. ALL AYES; RESOLUTION 20-522 IS ADOPTED.

Res 20-523 Surplus of AEDs: The District has opted to make use of a trade in program, where outdated AEDs are traded in as a credit towards new AEDs. This requires a resolution to surplus the AEDs.

ACTION: Commissioner Loring moved, and Commissioner Lehman seconded, that the Board adopt Res 20-523. ALL AYES; RESOLUTION 20-523 TO SURPLUS OF AEDS IS ADOPTED.

Selection of Board Representative for Union Negotiations: The staff EMTs have indicated that they will be unionizing, so the Board needs to delegate a representative to participate in negotiations.

ACTION: Commissioner Lindstrum moved, and Commissioner Clary seconded, that the Board assign Commissioner Lehman the responsibility of representing the Board in negotiations with the union. ALL AYES; MOTION PASSES.

Interlocal Agreement between San Juan County and San Juan Island Emergency Medical Services Pursuant to RCW 39.34 for Provisioning of Dispatching Services: This contract renewal for dispatch services from the county requires a motion from the Board to adopt the contract.

ACTION: Commissioner Leschine-Seitz moved, and Commissioner Lehman seconded, that the Board adopt the Interlocal Agreement between San Juan County and San Juan Island Emergency Medical Services. ALL AYES; MOTION PASSES AND THE INTERLOCAL AGREEMENT IS PASSED.

Scheduling of Work Session for Strategic Planning: Chair Lindstrum read a statement proposing strategic planning. The Board agreed to have a work session for strategic planning, or to agree on a process for strategic planning, on June 10th, 2020.

AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):

Members of the public were invited in advance to email statements to staff to have them read, or to participate directly.

George Johnson made an additional statement.

COMMISSIONER COMMENTS: None.

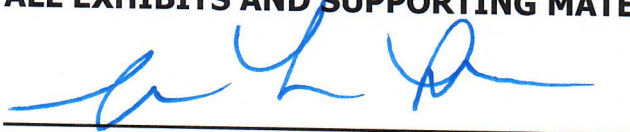
EXECUTIVE SESSION: Executive Session: RCW 42.30.110 (1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee." Chair Lindstrum announced the executive session to last from 7:45 p.m. to 8:30 p.m.

EXECUTIVE SESSION: Executive Session: RCW 42.30.110 (1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee." This second session was announced from 8:40 to 9:10 p.m., then announced in public session an extension to 9:25 p.m. Public session resumed briefly at 9:25 p.m. for Chair Lindstrum to adjourn the meeting.

During both sessions the main MS Teams stream, to which members of the public could call, was kept on a continuous basis. The executive session extensions were announced on that stream. Commissioners met for the executive sessions in a separate MS Teams stream.

ADJOURNMENT: Chair Lindstrum adjourned the meeting at 9:25 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed by Chairperson



Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Nathan Butler, Recording Secretary