

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Regular Meeting Minutes**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Wednesday July 22, 2020**  
**Held Remotely under COVID-19 Rules**

**SJCPHD #1 Commissioners Present:**

Commissioner Everett Clary  
Commissioner Anna Lisa Lindstrum  
Commissioner Trish Lehman  
Commissioner Gail Leschine-Seitz  
Commissioner Kyle Loring

**Others Present:**

Pamela Hutchins  
Superintendent, SJCPHD #1  
  
Karl Kuetzing  
Interim Chief Administrator, SJIEMS

**By Phone:** None

**Absent:** None

**CALL TO ORDER:**

Chair Anna Lisa Lindstrum called the meeting to order at 5:30 p.m. in a fully remote MS Teams meeting, with the public participating via phone. Governor Inslee's order, Proclamation 20-28, issued March 24, 2020 and extended multiple times, temporarily prohibits public agencies from conducting any in-person meetings and requires all remote meetings to provide an option for public attendance via remote access. Roll call was made verbally of each commissioner for the benefit of the public. The meeting was still recorded, and audio made available to the public as with all meetings.

**CONSENT AGENDA:** July 22, 2020 Regular Meeting Agenda, June 24, 2020 Regular Meeting Minutes, July 18, 2020 Special Meeting Minutes, SJCPHD #1 Warrant Approval, SJIEMS Warrant Approval.

- SJCPHD#1 Warrants
  - Payroll total \$ 0.00
  - A/P Warrants total \$ 45,659.95
- SJIEMS Warrants
  - Payroll total \$ 94,986.57
  - A/P Warrants total \$ 26,138.03

- **ACTION: Commissioner Lehman moved, and Commissioner Clary seconded, that the approve the Consent Agenda. ALL AYES; MOTION PASSES.**

**AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):**

Jack Strada from PeaceHealth Peace Island Medical Center introduced himself.

**SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent:** Hutchins reported for June 2020. Hutchins introduced and discussed the District's strategic planning, talks with the Fire District and an upcoming joint meeting, and that the District is eagerly awaiting the results of a Care Coordination grant.

**SJIEMS OPERATIONS REPORT: Karl Kuetzing, Interim EMS Chief:** Kuetzing reported for June 2020. There were 85 calls in June 2020, 486 from the start of the year – a 16% decrease over 2019. The District has an average of 7 months' worth of expenses in cash and reserves. Negotiations with the union continue, training continues remotely and in small teams, and the agency continues to approach the COVID-19 threat with care and lots of PPE.

Chief Kuetzing recognized Robin Delazerda, who is the lead dispatcher and an EMT, for coordinating the CODAN radio upgrade project, "she's been doing an excellent job."

**UNFINISHED BUSINESS**

**Committee Reports and discussion:** There was no off-island transport committee meeting. The CC did meet, and Commissioner Lehman noted that they were working to expand access for the Hispanic community. The long-term care committee noted that they were awaiting the results of a coordinate care grant.

**Integration of EMS and Fire: preconditions for integration, joint meeting with Fire District:** Chair Lindstrum reported that she had received a response from Bob Jarman and the hospital district Board indicated that it was okay with the current draft of the joint meeting agenda. Board members committed to sending Butler their "Go/No-Goes" for the joint Board meeting.

**Discuss Ongoing Strategic Planning, service for underserved populations:** Commissioner Leschine-Seitz reported on underserved communities. For instance, Medicaid patients – no dentists on-island who take it. Medicare does not cover dentures or dental care, so people on fixed incomes cannot pay. Latino populations tend to be underserved due to language and other issues. Seniors who need in-home care cannot find help, and the closure of the LifeCare Center has aggravated this. There is no adult daycare on this island or 24-hour hospice care. Mental health transportation is a challenge. There is no public transport for wheelchair populations, though the Around-Towner is a service that tries to meet that need. Cancer care is somewhat limited. Drug abuse is often not treated in many places, including here. There is no kidney dialysis.

On a more hopeful note, Leschine-Seitz added "These things are being worked on all the time... that's why I know about them, because we've been trying to fill those gaps."

**NEW BUSINESS**

**Overview of Revised Budget Process:** Superintendent Hutchins explained the budget revision process to the Board, which will take place over the next few months, and also the process for the passing of a yearly budget for 2021.

**AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):**

There was no public participation.

**EXECUTIVE SESSION: Executive Session: RCW 42.30.110 (1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee."** Session started at 7:10 p.m. and ended at 8:00 p.m. It was extended to 8:30 p.m. It was extended again to 8:45 p.m. No action was taken once in public session, which resumed at 8:45 p.m.

**COMMISSIONER COMMENTS:** None.

**ADJOURNMENT:** Chair Lindstrum adjourned the meeting at 8:45 p.m.

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
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**Signed by Chairperson**

  
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**Date**

**The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Nathan Butler, Recording Secretary**