

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Special Meeting Minutes**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Saturday July 25, 2020**  
**Held Remotely under COVID-19 Rules**

**SJCPHD #1 Commissioners Present:**

Commissioner Everett Clary  
Commissioner Anna Lisa Lindstrum  
Commissioner Trish Lehman  
Commissioner Gail Leschine-Seitz  
Commissioner Kyle Loring

**Others Present:**

Pamela Hutchins  
Superintendent, SJCPHD #1  
  
Karl Kuetzing  
Interim Chief Administrator, SJIEMS

**By Phone:** None

**Absent:** None

**CALL TO ORDER:**

Chair Anna Lisa Lindstrum called the meeting to order at 9:00 a.m. in a fully remote MS Teams meeting, with the public participating via phone. Governor Inslee's order, Proclamation 20-28, issued March 24, 2020 and multiple several times, temporarily prohibits public agencies from conducting any in-person meetings and requires all remote meetings to provide an option for public attendance via remote access. Roll call was made verbally of each commissioner for the benefit of the public. The meeting was still recorded, and audio made available to the public as with all meetings.

**SPECIAL MEETING BUSINESS**

Board members and staff met with consultant Daphne Schneider and went through a series of questions to develop a mission and vision statement. Questions included "What do we do," "How do we do it," "Whom do we serve," "Why do we do it," "What will the district be like in the future," "What will be its main purpose and function," "What kind of end goals do you envision," and "What are your values." Commissioners had worked out draft statements for some of these questions at the first strategic planning session on July 18, 2020, and worked to develop consensus answers at this meeting.

Using this work, District staff and the Board developed a mission statement, "The District ensures the delivery of high-quality healthcare services that are accessible, affordable, and consumer-empowered," as well as a vision statement, "Our District will adapt to evolving community needs with high quality healthcare from beginning to end of life."

The District also developed a series of short, medium, and long-term goals.

*One-year goal:*

- Continue discussion and take action on the integration of EMS and the Fire District
- Assess our involvement in community organizations that coordinate healthcare needs in the county
- Begin collaborating with other county hospital districts and public health on countywide healthcare issues
- Work on plans for sustaining the community paramedicine/MIH program
- Develop some goals for addressing long-term care and aging in place needs
- Adapt to the COVID-19 pandemic as needed and assess impact

*Three-year goal:*

- Implement a plan for addressing long-term care and aging in place needs
- Identify methods for assessing healthcare needs and satisfaction for consumers in the district and gaps in services
- Collaborate with partners to identify countywide healthcare goals
- Ensure financial stability for the District and EMS

*Five-year goals:*

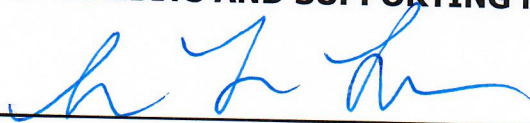
- Develop a sustainable countywide healthcare plan.

A recess was taken from 10:09 to 10:20 a.m.

Next steps involve releasing to the public and discussion at the next regular board meeting in August. See Appendix A below for more information.

**ADJOURNMENT:** Chair Lindstrum adjourned the meeting at 11:58 a.m.

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
\_\_\_\_\_  
**Signed by Chairperson**

  
\_\_\_\_\_  
**Date**

**The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Nathan Butler, Recording Secretary**



**APPENDIX A:  
STRATEGIC PLANNING  
JULY 2020**

**I: MISSION, VISION, VALUES**

**Proposed Mission Statement**

(Website Format) Our mission: to ensure the delivery of high-quality healthcare services that are accessible, affordable, and consumer empowered.

(Other) The District ensures the delivery of high-quality healthcare services that are accessible, affordable, and consumer empowered.

**Proposed Vision Statement**

(Website Format) Our Vision: to adapt to evolving community needs with high quality healthcare from beginning to end of life.

(Other) Our District will adapt to evolving community needs with high quality healthcare from beginning to end of life.

**Values**

- 1) responsible stewardship
- 2) diversity, equity, and inclusion
- 3) integrity
- 4) collaboration, innovation, and teamwork
- 5) compassion

**II: GOALS, PURPOSES, AND FUNCTIONS**

**Goals**

*One-year goals:*

- Adapt to the COVID-19 pandemic as needed and assess impact
- Assess our involvement in community organizations that coordinate healthcare needs in the county
- Begin collaborating with other county hospital districts and public health on countywide healthcare issues
- Work on plans for sustaining the community paramedicine/Mobile Integrated Health program
- Develop goals for addressing long-term care and aging-in-place needs
- Continue discussion and take action on the integration of EMS and San Juan Island Fire and Rescue

*Three-year goals:*

- Implement a plan for addressing long-term care and aging-in-place needs
- Identify methods for assessing healthcare needs, gaps in services, and consumer satisfaction within the district
- Collaborate with partners to identify countywide healthcare goals
- Ensure financial stability for the District and EMS

*Five-year goals:*

- Develop a sustainable countywide healthcare plan

**What We Do**

We seek to ensure the availability of quality healthcare services that are accessible, affordable, and consumer-empowered in San Juan County Public Hospital District #1.

**How We Do It**

We listen to the public and identify healthcare needs, then primarily use public funds to ensure those needs are met whether by directly providing services or funding organizations that do.

**Whom We Serve**

We serve all those within the San Juan County Public Hospital District #1.

**Why We Do It / How It Makes A Difference**

We run a hospital district to help address a human right to healthcare and improve the quality of life for our isolated community.

**The District in The Future**

Our district will continue to grow and diversify in response to new demands for high quality services, using innovation and multi-agency collaboration.

**Main Purpose and Function**

Through leadership, community collaborations, and partnerships, the District will continue to provide oversight and management of funding for essential health care services and consumer-driven goals, informed by community input and the on-going assessment of needs.

**End Goals**

We work to make sure that all within our District can address their healthcare needs from beginning to end of life.