

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Regular Meeting Minutes**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Wednesday August 26, 2020**  
**Held Remotely under COVID-19 Rules**

**SJCPHD #1 Commissioners Present:**

Commissioner Everett Clary  
Commissioner Anna Lisa Lindstrum  
Commissioner Trish Lehman  
Commissioner Gail Leschine-Seitz  
Commissioner Kyle Loring

**Others Present:**

Pamela Hutchins  
Superintendent, SJCPHD #1

**By Phone:** None

**Absent:** None

**CALL TO ORDER:**

Chair Anna Lisa Lindstrum called the meeting to order at 5:00 p.m. in a fully remote MS Teams meeting, with the public participating via phone. Governor Inslee's order, Proclamation 20-28, issued March 24, 2020 and extended several times, temporarily prohibits public agencies from conducting any in-person meetings and requires all remote meetings to provide an option for public attendance via remote access. The meeting was still recorded, and audio made available to the public as with all meetings.

**EXECUTIVE SESSION: RCW 42.30.110 (1)(I) "discuss with legal counsel representing the agency litigation or potential litigation."** Started at 5:00 p.m., ended at 5:35 p.m., extended from 5:35 p.m. to 5:45 p.m., and public session resumed at 5:47 p.m., with no action taken.

**AGENDA AMENDED**

**ACTION: Commissioner Leschine-Seitz moved, and Commissioner Lindstrum seconded, that the Board remove the hospital district warrants from the consent agenda. ALL AYES; MOTION PASSES**

**CONSENT AGENDA:** August 26, 2020 Regular Meeting Agenda, July 22, 2020 Regular Meeting Minutes, July 25, 2020 Special Meeting Minutes, July 28, 2020 Special Meeting Minutes, August 5, 2020 Special Meeting Minutes, SJIEMS Warrant Approval.

- SJCPHD#1 Warrants
  - Payroll total \$ NA
  - A/P Warrants total \$ NA

- SJIEMS Warrants (July 2020)
  - Payroll total \$ 97,352.72
  - A/P Warrants total \$ 82,376.93
  
- **ACTION: Commissioner Leschine-Seitz moved, and Commissioner Clary seconded, that the Board approve the amended Consent Agenda. ALL AYES; MOTION PASSES.**

**AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):**

A letter was read on behalf of Rob Callegari, George Johnson, Loren Johnson, Mitch Shlosser, Tami Shlosser, and Francis Smith.

**SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent:** These reports were deferred to September.

**SJIEMS OPERATIONS REPORT: Karl Kuetzing, Interim EMS Chief:** These reports were deferred to September.

**UNFINISHED BUSINESS**

**Committee Reports and discussion:** Gail Leschine-Seitz reported that the District has received a grant from HRSA. No other substantive reports.

**CID settlement discussion:** There was no discussion of the Civil Investigative Demand (CID) at this time.

**Res 20-525 to adopt District Mission Statement, Vision Statement, Values, and Goals:** During the month of July, the Board held several meetings to discuss its mission and vision statement, as well as values. This was then posted on the website and sent to the press to invite comment from the public.

**ACTION: Commissioner Leschine-Seitz moved, and Commissioner Lehman seconded that the Board adopt Resolution 20-525 District Mission Statement, Vision Statement, Values, and Goals. No further discussion. ALL AYES; RESOLUTION IS ADOPTED.**

**HRSA Grant for Long-term care discussion Committee Reports and discussion:** Commissioner Lindstrum thanked the Inter Island Healthcare Foundation, the Association of Washington Public Hospital Districts, Peace Health Peace Island Medical Center, Jodi Corona, and Evan Perrollaz for their participation in obtaining the HRSA Grant.

**EXECUTIVE SESSION: RCW 42.30.110 (1)(g) "To evaluate the qualifications of**

**an applicant for public employment or to review the performance of a public employee.”** This session started at 6:15 p.m. and was set to end at 7:00 p.m. It was extended to 7:15 p.m. and then extended again to 7:25 p.m. Public session resumed at 7:25 p.m. No action taken.

**NEW BUSINESS**

**Res 20-526 to Reorganize San Juan County Public Hospital District No. 1:** Commissioners discussed the advantages and disadvantages of consolidating San Juan Island EMS and San Juan County Public Hospital District No. 1. This resolution offers Interim Chief Kuetzing a position as Director of Logistics and Operations, and retires the position of Interim EMS Chief. It reinforces the role of Superintendent Hutchins as the CEO of the District, and combines all staff under one organization. It also approves an updated contract for Hutchins and authorizes severance for Interim Chief Kuetzing if he declines the position of Director of Logistics and Operations.

**ACTION: Commissioner Leschine-Seitz moved, and Commissioner Clary seconded, that the Board adopt Resolution 20-526 to Reorganize San Juan County Public Hospital District No. 1. No further discussion. ALL AYES; RESOLUTION 20-526 IS ADOPTED.**

**COMMISSIONER COMMENTS:** Commissioner Loring stated that he was disappointed not to have reports from staff.

**AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):**

None.

**ADJOURNMENT:** Chair Lindstrum adjourned the meeting at 7:39 p.m.

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
\_\_\_\_\_  
**Signed by Chairperson**

  
\_\_\_\_\_  
**Date**

**The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Nathan Butler, Recording Secretary**