

Job Details			
Job Title:	Dining Assistant		
Job Number:	VATH	Supervisor:	Assistant Administrator
Date Posted:		FTE:	Part-Time and Full-Time Positions Available
Job Location:	Friday Harbor, WA	Department:	Village at the Harbor
Wage:	Starting at \$19.50/Hour, unexempt and at will	Benefits (Full-Time Positions Only):	Medical and Dental through Regence, multiple plans available HRA Account PTO Retirement- PERs Account
Management Position:	No	Number of Direct Reports:	0
Description			
Job Definition	Assists chefs in the preparation of attractive meals for residents of Village at the Harbor. Responsible for maintaining the cleanliness and organization of the dining areas by washing dishes, clearing dishes from the tables, restocking kitchen supplies, and cleaning the kitchen.		
Job Duties	<ul style="list-style-type: none"> • Adheres to and conveys a philosophy that supports the dignity, privacy, independence, choice, and individuality of tenants. • Responsible for preparation of kitchen and dining area before meals and clean-up duties after each meal service. • Follows cleaning schedules and sanitation checklists to ensure kitchen and food service areas are maintained in a clean and sanitary condition. • Assists residents with seating. • Able to take food orders, explain menu options, and serve food. • Observes and reports to the Food Service Director or Administrator any problems, concerns, or issues regarding the food service department. • Reports any abuse, suspected abuse, or alleged abuse to the appropriate agency(s). • Performs all other duties as assigned. 		

Working Environment	<p>All applicants must have a desire to work with the elderly in an environment that upholds their privacy, dignity, choice, independence, and individuality. This position is conducted in a kitchen and office setting and the appointee would be exposed to high levels of heat and cold temperatures. The employee holding this position will be exposed to residents’ activities of daily living, which may include strange odors and occasional exposure to hazards.</p> <p>All applicants must be able to regularly move up to 30 pounds and occasionally move more than 50 pounds; must be able to traverse an average of one mile daily and spend long periods of time stationary while performing multiple tasks.</p>
Qualifications	
Minimum Requirements	<p>Must be at least 18 years of age Must possess strong communication skills</p>
Preferred Experience	N/A
Education and Certifications	Washington State Food Handler’s Card
Equal Labor Laws	
<p>San Juan County Public Hospital District No. 1 is an equal employer under U.S. federal law. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. All applications are screened with the aforementioned information removed to ensure that applications are reviewed equally and fairly. Women, veterans, and minorities are encouraged to apply for this position.</p> <p>The Rehabilitation Act protects qualified individuals from discrimination based on disability in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. San Juan County Public Hospital District No. 1 will make reasonable accommodations for any hired employee.</p> <p>This position is paid hourly, non-exempt and at will. Washington State Law requires all employees one ten-minute rest break every four hours, and a thirty-minute unpaid lunch period for any shift over six hours.</p>	