

Job Details			
Job Title:	Housekeeper		
Job Number:	VATH	Supervisor:	Assistant Administrator
Date Posted:		FTE:	Part-Time and Full-Time Positions Available
Job Location:	Friday Harbor, WA	Department:	Village at the Harbor
Wage:	Starting at \$20.50/Hour DOE, unexempt and at will	Benefits (Full-Time Positions Only):	Medical and Dental through Regence, multiple plans available HRA Account PTO Retirement- PERs Account
Management Position:	No	Number of Direct Reports:	0
Description			
Job Definition	<p>Housekeepers are responsible for maintaining the daily cleanliness and organization of Village at the Harbor through linen and laundry services and cleaning services such as vacuuming, mopping, dusting, and sanitizing surfaces.</p> <p>Housekeepers are also responsible for assisting residents with their personal laundry and responding to requests for cleaning services in a timely manner.</p>		
Essential Job Duties	<ul style="list-style-type: none"> <li>• Adheres to and conveys a philosophy that supports the dignity, privacy, independence, choice, and individuality of tenants.</li> <li>• Responsible for cleaning services, including laundry, sanitization, and general maintenance of Village at the Harbor.</li> <li>• Assists residents with seating.</li> <li>• Able to take food orders, explain menu options, and serve food.</li> <li>• Observes and reports to the Administrator any problems, concerns, or issues regarding the housekeeping department.</li> <li>• Monitors for changes in the status of tenants and reports such observations to the Administrator or Nurse.</li> <li>• Reports any abuse, suspected abuse, or alleged abuse to the appropriate agency(s).</li> <li>• Performs all other duties as assigned.</li> </ul>		

JOB DESCRIPTIONS: SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT NO. 1

Working Environment	<p>All applicants must have a desire to work with the elderly in an environment that upholds their privacy, dignity, choice, independence, and individuality. This position is conducted in a long-term care facility and the incumbent will work in an environment where pathogens, viruses, and hazardous materials exist. The employee holding this position will in regular contact with residents and their activities of daily living, which may include strange odors and possibly unpleasant surroundings.</p> <p>All applicants must be able to regularly move up to 30 pounds and occasionally move more than 50 pounds; must be able to traverse an average of two miles daily; all applicants must be able to regularly perform the basic functions of this position which include long periods of semi-laborious work such as pushing, scrubbing, swiping, and folding objects between 1-25 pounds.</p>
<b>Qualifications</b>	
Minimum Requirements	<p>Must be at least 18 years of age. Must possess strong communication skills</p>
Preferred Experience	N/A
Education and Certifications	N/A
<b>Equal Labor Laws</b>	
<p>San Juan County Public Hospital District No. 1 is an equal employer under U.S. federal law. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. All applications are screened with the aforementioned information removed to ensure that applications are reviewed equally and fairly. Women, veterans, and minorities are encouraged to apply for this position.</p> <p>The Rehabilitation Act protects qualified individuals from discrimination based on disability in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. San Juan County Public Hospital District No. 1 will make reasonable accommodations for any hired employee.</p> <p>This position is paid hourly, non-exempt and at will. Washington State Law requires all employees one ten-minute rest break every four hours, and a thirty-minute unpaid lunch period for any shift over six hours.</p>	